

CONDITION FOR APPROVAL FORM
(TO ACCOMPANY LEGISLATION)

COMMITTEE: Transportation

DATE: 7-15-9

ORDINANCE # _____ RESOLUTION # 89-R-0937

REQUESTED BY: Committee

DIRECTED TO: Dept of Public Works + Law

NATURE OF CONDITION FOR APPROVAL:

Provide substitute to include language in whereas +
recalled portions of Legislation indicating ~~that~~ education +
other process related concerns are to be made public

WHEN IS THIS INFORMATION DUE, AND TO WHOM?

Prior to 7-20-9 Council Meeting

WILL THIS RESULT IN AN AMENDMENT TO THE LEGISLATION?

YES () NO ()

WILL THIS RESULT IN A SUBSTITUTE TO THE LEGISLATION?

YES (☒) NO ()

HAS THIS INFORMATION BEEN RECEIVED? YES () NO ()

DATE OF RECEIPT: _____

**A SUBSTITUTE RESOLUTION
BY TRANSPORTATION COMMITTEE**

09-R-0937

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DUNCAN SOLUTIONS, INC. FOR FC-4877 TO PROVIDE PARKING MANAGEMENT SERVICES ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS BASED ON A CONTRACT STRUCTURE THAT PROVIDES FOR ZERO NET EXPENSE AND GUARANTEED NET REVENUES TO THE CITY OF ATLANTA BASED ON THE VENDOR'S OVER ALL MANAGEMENT OF THE PARKING PROGRAM AND THE NUMBER OF PARKING METERS INSTALLED IN THE PUBLIC RIGHT-OF-WAY; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta (the "City") solicited Bids/Proposals for Contract No. FC-4877; Parking Management Services; and

WHEREAS, after reviewing and evaluating the Bids/Proposals, the Commissioner of the Department of Public Works and the Chief Procurement Officer recommend that the Contract for FC-4877, Parking Management Services shall be awarded to Duncan Solutions, Inc ("Duncan"); and

WHEREAS, the City wishes to increase enforcement of parking ordinances within the City's geographical boundaries and increase the number of metered spaces, at zero net expense to the City; and

WHEREAS, the multi-space meters installed under this agreement must accept the following forms of payment: dollar bills, coins, credit cards and debit cards; and

WHEREAS, the annual minimum guaranteed net revenue to the City is \$5.5 Million Dollars; and

WHEREAS, the term of the Contract will be for a period of seven (7) years; and

WHEREAS, the City has determined that it is desirable and in its best interest to make such recommended award.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor is authorized to execute an appropriate contractual agreement for FC-4877, Parking Management Services, with Duncan Solutions, Inc., on behalf of the Department of Public Works.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer of the Department of Procurement be and is hereby directed to prepare an appropriate agreement for execution by the Mayor, to be approved by the City Attorney as to form.

BE IT FURTHER RESOLVED, that the contract approved by this resolution shall include the following language or language substantially similar but with equal effect:

Pursuant to Section 2-1291 of the Atlanta City Code of Ordinances, the City shall retain the right to terminate the contract in whole or in part for the convenience of

the City. The contract shall specify the method of determination of money damages to be paid to Duncan Solutions in the event of any such termination and the manner of notice to Duncan Solutions. The terms of the contract shall also specify that the parties agree to enter into mediation prior to the filing of any lawsuit against the City for the payment of damages suffered by Duncan Solutions as a result of the City's termination of the contract.

BE IT FURTHER RESOLVED, the multi-space meters installed under this agreement must accept the following forms of payment: dollar bills, coins, credit cards and debit cards.

BE IT FURTHER RESOLVED, that the term of the Contract will be for a period of seven (7) years.

BE IT FINALLY RESOLVED, that this agreement shall not become binding on the City and the City shall incur no liability upon same until such contract has been approved as to form by the City Attorney, executed by the Mayor, attested to by the Municipal Clerk, and delivered to Duncan Solutions, Inc.

**A RESOLUTION
BY TRANSPORTATION COMMITTEE**

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Committee of Purview

City Utilities Committee

Caption:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DUNCAN SOLUTIONS, INC. FOR FC-4877 TO PROVIDE PARKING MANAGEMENT SERVICES ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS BASED ON A CONTRACT STRUCTURE THAT PROVIDES FOR ZERO NET EXPENSE TO THE CITY OF ATLANTA AND GUARANTEED NET REVENUES TO THE CITY OF ATLANTA BASED ON THE VENDOR'S OVER-ALL MANAGEMENT OF THE PARKING PROGRAM AND THE NUMBER OF PARKING METERS INSTALLED IN THE PUBLIC RIGHT-OF-WAY; AND FOR OTHER PURPOSES.

Council Meeting Date:

May 26, 2009

Legislation Title:

A resolution authorizing the Mayor to enter into a contractual agreement with Duncan Solutions, Inc. for FC-4877, Parking Management Services on behalf of Office of General Services.

Requesting Department:

Department of Public Works

Contract Type:

Professional Services

Source Selection:

Request for Proposal

Bids/Proposals Due:

January 28, 2009

Invitations Issued:

11

Bids/Proposals Received:

4

Bidder/Proponents:

Duncan Solutions, LLC.
Central Parking Systems
Laz Parking
Standard Parking Corporation

Justification Statement:

Four proposals were evaluated and a recommendation has been made to establish Duncan Solutions, Inc. as the most responsible and responsive Proponent to perform the requested services.

Background:

The City is requesting that the recommended firm provide enforcement of parking ordinances within the City's geographical boundaries. The firm will provide general program management, infrastructure management, meter collections, parking enforcement, electronic filing and post-filing services.

Fiscal Impact (if any):

Revenue Generating
(Guaranteed Minimum of \$5.5 million annually to the City)

Term of Contract:

A term of seven (7) years with no renewal options.

Method of Cost Recovery: Not Applicable

Approvals:

DOF: Approved

DOL: Approved

Prepared By: Ms. Mimie L. Woods, CPPB, Contracting Officer
(404) 330-6271

Contract Number: FC-4877

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: City Utilities Committee

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DUNCAN SOLUTIONS, INC. FOR FC-4877 TO PROVIDE PARKING MANAGEMENT SERVICES ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS BASED ON A CONTRACT STRUCTURE THAT PROVIDES FOR ZERO NET EXPENSE TO THE CITY OF ATLANTA AND GUARANTEED NET REVENUES TO THE CITY OF ATLANTA BASED ON THE VENDOR'S OVER-ALL MANAGEMENT OF THE PARKING PROGRAM AND THE NUMBER OF PARKING METERS INSTALLED IN THE PUBLIC RIGHT-OF-WAY; AND FOR OTHER PURPOSES.

Council Meeting Date: June 1, 2009

Requesting Dept.: Department of Public Works

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The purpose of this legislation is to enter into a contract with Duncan Solutions, Inc. to provide parking management services at zero net expense to the City.

2. Please provide background information regarding this legislation.

3. If Applicable/Known:

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):**

(b) **Source Selection:**

(c) **Bids/Proposals Due:**

(d) **Invitations Issued:**

(e) Number of Bids:

(f) Proposals Received:

(g) Bidders/Proponents:

(h) Term of Contract:

4. Fund Account Center:

5. Source of Funds:

6. Fiscal Impact:

7. Method of Cost Recovery:

This Legislative Request Form Was Prepared By: Soraya Belgrave



CITY OF ATLANTA
DEPT. OF PROCUREMENT

09 FEB 18 PM 4:08

CITY OF ATLANTA

SUITE 1700

55 TRINITY AVENUE, SW

ATLANTA, GA 30303

(404) 330-6010 Fax: (404) 658-7359

Internet Home Page: www.atlantaga.gov

Shirley Franklin
Mayor

OFFICE OF CONTRACT COMPLIANCE

Hubert Owens

Director

h Owens@atlantaga.gov

MEMORANDUM

TO: Adam L. Smith Esq.
Chief Procurement Officer

FROM: Hubert Owens
Director – Office of Contract Compliance

RE: **FC# 4877, Parking Meter Program (RFP)**

DATE: February 18, 2009

The Office of Contract Compliance has evaluated Four (4) Proposals for minority and female business enterprise participation. All proponents are eligible under Section 2-1449(a) (2) (C) and all four (4) have been deemed responsive by the Office of Contract Compliance. For your information, the proponents have committed to utilizing AABE's, FBE's, HBE's, and ABE's as indicated below:

Professional Account Management Services, LLC		15 pts
Dover Staffing	FBE	4.7%
Parking Company of America	HBE	33.2%
Red Bridge Consulting, Inc.	AABE	0.9%
Total Participation		38.8%

Standard Parking Company		15 pts
All-N-1 Security Company	FBE	14.5%
Dunco, Inc.	AABE	28.3%
The Aaron Group	AABE	27.2%
Total Participation		70.0%

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Adam L. Smith
February 18, 2009

Central Parking System of Georgia, Inc.		15 pts
Choice Business Solutions, Inc.	FBE	2.0%
Amanda Brown Olmsted Associates, Inc.	FBE	3.0%
3T Unlimited	AABE	6.0%
Simon Sign System	AABE	1.0%
H.J. Russell & Company, Inc.	AABE	3.0%
Tavis L. Knighten, PC	AABE	3.0%
The Aaron Group, Inc.	AABE	4.0%
Total Participation		22.0%

Park Atlanta		15 pts
American Systems, Inc.	FBE	1.3%
C & S Paving	FBE	3.8%
Allen Vigil Ford	HBE	7.5%
Jones Worley Design	AABE	3.8%
The Aaron Group, Inc.	AABE	1.3%
Total Participation		18.0%

If you have questions, please contact me at (404) 330-6010 or Tracy Reed at (404) 330-6011.

cc: File
Mimie Woods, DOP

PROPOSAL TABULATION SHEET
“RFP”

MS. MIMIE WOODS
 CPPB, CONTRACTING OFFICER
PROJECT TITLE: Parking Management Services (Re-solicitation)

FC-4877

DATE: January 28, 2009

TOTAL NUMBER OF PROPOSALS RECEIVED: 4

(COMPANY NAME)	(NUMBER OF BOXES)
Central Parking Systems	2 Boxes
Duncan Solutions	2 Boxes
Laz Parking	1 Box
Standard Parking Corporation	1 Box

****PLEASE NOTE THAT THIS SOLICITATION IMMEDIATELY GOES INTO THE EVALUATION PHASE AFTER THIS MEETING. THE DEPARTMENT OF PROCUREMENT WILL NOTIFY YOU SHOULD THE USER AGENCY HAVE A NEED FOR ORAL INTERVIEWS. IF NOT, THEN THE NEXT CORRESPONDENCE THAT YOU SHOULD ANTICIPATE IS AN INVITATION TO ENTER INTO NEGOTIATIONS, SHOULD THE USER AGENCY HAVE A NEED. ONCE THAT IS COMPLETE, THE USER AGENCY WILL SUBMIT THEIR RECOMMENDATION FOR AWARD TO THE DEPARTMENT OF PROCUREMENT AND THE DEPARTMENT OF PROCUREMENT WILL CONTACT EACH PROPONENT WITH EITHER AN AWARD OR REJECTION LETTER. IF YOU SHOULD HAVE ANY QUESTIONS CONCERNING THE STATUS OF THE EVALUTION PHASE, PLEASE EMAIL MS. MIMIE L. WOODS, CPPB, CONTRACTING OFFICER AT MWOODS@ATLANTAGA.GOV.**

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: Soraya Belgrave

Contact Number: (404) 330-6008

Originating Department: Department of Public Works

Committee(s) of Purview: City Utilities Committee

Chief of Staff Deadline: May 12, 2009

Anticipated Committee Meeting Date(s): May 26, 2009

Anticipated Full Council Date: June 1, 2009

Legislative Counsel's Signature: Saul Schultz

Commissioner Signature: [Signature]

Chief Procurement Officer Signature: [Signature]

CAPTION

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Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office: 5-13-09 Reviewed by: _____
(date) (date)

Submitted to Council: _____